

APPENDIX G

MOVEMENT OF HUMANITARIAN ASSISTANCE (HA) SUPPLIES

A. HUMANITARIAN RELIEF

Humanitarian relief is one of the most important missions within the Department of Defense (DOD) community. The Assistant Secretary of State for Political-Military Affairs is responsible for developing military policy for international HA and foreign relief operations; and acts upon requests from the head of a federal executive department or agency, e.g., United States (US) Department of State, for movement of non-DOD (or non-US Government) cargo. This request is In Accordance With (IAW) DOD Regulation (DODR) 4515.13-R Air Transportation Eligibility, Chapter 8, Paragraph B.3. The President and Secretary of State (SECSTATE) approve HA missions. The Chairman of the Joint Chiefs of Staff, by authority and at the direction of the SECSTATE, orders overseas deployments in support of HA missions. See FM 100-23-1, FMFRP 7-16, NDC TACNOTE 3-07.6, ACCP 50-56, PACAF P 50-56, USAFE P 50-56, HA Multiservice Procedures For Humanitarian Assistance Operations and Joint Publication (JP) 3-07.6, Joint Tactics, Techniques, and Procedures for Foreign Humanitarian Assistance. After approval, the Defense Security Cooperation Agency (DSCA) is responsible for policy guidance and oversees execution of programs specifically authorized by statute, e.g., the Denton (10 U.S.C. § 402, Transportation of Humanitarian Relief Supplies to Foreign Countries) and McCollum amendments (10 U.S.C. § 2551, Humanitarian Assistance).

B. DENTON AMENDMENT

The Denton amendment provides for humanitarian and civic assistance in conjunction with military operations. (See this Regulation Part II, Cargo Movement.) Such supplies may be transported only on a space available basis. Preparation of these supplies and cargo is the responsibility of the sponsoring agencies, commands, or Services. The supported Combatant Commander (CDR) or designated Service/DOD sponsor, in coordination with the donor will:

1. Ensure transportation is consistent with the foreign policy of the US.
2. Ensure supplies are suitable for humanitarian purposes and are in usable condition.
3. Validate that a legitimate humanitarian need exists for such supplies by the people for whom they are intended.
4. Validate that supplies will be used for humanitarian purposes.
5. Ensure adequate arrangements are in place for supply distribution in the destination country.
6. Ensure all cargo is assigned a Transportation Control Number (TCN). **Note:** No shipment will be entered into the Defense Transportation System (DTS) without a TCN. (See Appendix H Paragraph F.)
7. Provide or pay all costs of storage and local shipping.
8. Arrange with the consignee in the destination country to receipt for the cargo upon arrival.

9. Ensure electronic reporting and manifesting be accomplished IAW DOD timeliness criteria to the Global Transportation Network for Intransit Visibility (ITV).

C. PRE-RELEASE OCCURRENCES OF HA CARGO

Based on procedures established by the President of the US, and in compliance with the terms described above, the following must occur prior to release of HA cargo to the DOD for shipment:

1. Prior to acceptance for transport, all supplies must be inspected and certified to be in compliance with Paragraph B, above.
2. The donor will ensure supplies to be transported are suitable for transport.
3. Transportation authority may be distributed by an agency of the US Government, a foreign government, an international organization, or a private non-profit relief organization.
4. Supplies will not be distributed, directly or indirectly, to any individual, group, or organization engaged in a military or paramilitary activity.
5. The shipper and installation Transportation Office (TO) will comply with all established cargo preparation and documentation procedures.
6. The shipper, in conjunction with designated team, will ensure compliance with all established cargo preparation and documentation procedures.

D. UNDOCUMENTED CARGO

Undocumented cargo will be referred to the TO when documentation cannot be readily prepared, e.g., some DSCA HA-sponsored shipments, shipments for coalition/United Nations Forces, and for shipments for those specialized units that do not normally deploy an element capable of preparing the necessary documentation. If the workload is greater than can be accomplished by the installation transportation function, augmentation will be requested from their parent command.

E. COORDINATION

Origin aerial or seaport will coordinate documentation, load planning, and loading/unloading cargo; and provide onward movement information. Note: Movement may be space available traffic (TP-4, for air) or space required.

F. COORDINATING REQUIREMENTS

Prior to passing requirements to the port CDR, unified commands will validate/consolidate requirements to ensure cargo is prepared for shipment and documentation is completed; e.g., unified component commands are responsible for coordinating requirements for:

1. Airlift mission support with Air Mobility Command (AMC) units to include arrival/departure times, load configuration, and fleet service.
2. Sealift mission support with the Military Surface Deployment and Distribution Command (SDDC), to include arrival/departure times and load configuration.

G. PREPARATION AND DOCUMENTATION PROCEDURES

1. Release of this cargo to the DOD for shipment will include a request for/authorization for packing and preparation for movement. This request and/or authorization will accompany all transfer documents prior to acceptance in the DTS.
2. HA provides funding to the United States Transportation Command (USTRANSCOM)/Program Analysis and Financial Management Directorate (TCJ8), who in turn provides cost codes or payment to AMC, SDDC, and the Military Sealift Command for transportation of a designated shipment.
3. The Defense Logistics Agency (DLA/J-3323), Ft Belvoir VA, will prepare and process HA-sponsored cargo for movement in the DTS IAW this regulation. The following applies to all HA-sponsored shipments:
 - a. TCNs will be provided for all cargo. Shipments will not be accepted without this regulation and TCN documentation.
 - b. Transportation documentation will be prepared IAW this regulation. DODR 4515.13-R charges the accepting military department with ensuring traffic offered for movement meets all documentation requirements, to include this regulation documentation; border clearance; and theater or political authorization.
 - c. Undocumented cargo will be referred to the installation transportation function who will accept the cargo, assist in documentation preparation when documentation cannot be readily prepared, e.g., some DSCA HA-sponsored shipments, shipments for coalition/United Nations Forces, and shipments for those specialized units which do not normally deploy an element capable of preparing necessary documentation, and coordinate movement with the aerial/sealift terminals.
 - d. Relief agencies, activities, or organizations donating goods will coordinate movement with the nearest DLA activity for transportation documentation processing. Construction of the Transportation Account Code (TAC) for HA-sponsored shipments will be IAW this regulation. TACs web site is: https://www.daas.dla.mil/tac_inq/tac_menu.html.
 - (1) No shipments using the DLA TAC will be accepted by any DOD activity without prior approval from USTRANSCOM/TCJ8, Defense Switched Network (DSN): 779-1099, Commercial: 618 229-1099 or FAX DSN: 576-8097.
 - (2) All bills for transportation services covering an HA shipment will be sent to USTRANSCOM/TCJ8, 508 Scott Drive, Room 114, Scott AFB, IL 62225-5357, for payment. Copies of all Bills of Lading and Transportation Control and Movement Documents will also be FAXED to DSN: 576-8097 or Commercial: 618 256-8097.

H. THEATER TRANSPORTATION COORDINATION

The Joint Movement Center (JMC) or Theater Logistics Coordinating Center will coordinate employment of all modes of theater transportation to support the theater concept of operations. The JMC also will oversee execution of theater transportation priorities.

I. THEATER AIRLIFT WINGS

Theater airlift wings will:

1. Control mission execution of theater assigned/attached airlift operations.
2. Coordinate details with the requester, to include load planning, load availability, cargo compatibility, and support requirements.
3. Provide theater interface with Headquarters (HQ) AMC Tanker Airlift Control Center (TACC) or Air Mobility Element.

J. HQ AMC TACC

HQ AMC TACC will:

1. Coordinate aerial port squadron support for loading/unloading theater flown airdrop missions on an as available basis.
2. Provide Tanker Airlift Control Element support for theater requirements as requested through, and validated by, USTRANSCOM. (Reference JP 4-01, Joint Doctrine for the Defense Transportation System.)

K. THEATER MISSION EXECUTION CONTROL

Theater aerial or seaports are responsible for controlling mission execution of theater assigned/attached operations, coordinating details with user contacts to include: load planning, load availability, cargo compatibility, support requirements, and provide theater interface with HQ AMC TACC and JMC.

L. THEATER JMC

Theater JMC or theater Distribution Center will arrange for ground transportation from the port of debarkation to in-country final destination.

M. CARGO PROCESSING AT DESTINATION

Upon arrival at destination, the consignee will take possession of the cargo; comply with all destination country legal requirements; clear the cargo through customs; arrange for onward movement from the port; and distribute the cargo to designated recipients.

N. ITV COMPLIANCE

ITV requires compliance with procedures in this appendix. ITV will:

1. Ensure reliable and comprehensive ITV in support of customer-stated requirements.
2. Standardize practices supporting information systems and documentation (provided the capability exists) for all movements during peace or war.